

KINGSTONE AND THRUXTON GROUP PARISH COUNCIL

Parish Clerk: Lisa Lewis ~ 07971943934
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Councillors are summoned to attend the annual meeting of the Parish Council on Wednesday 7th May 2025 at 7.00pm Kingstone Village Hall, Green Lane, Kingstone, Hereford

AGENDA

(Additional Information Provided Separately)

1. **Election of Chairman and Vice-Chairman** Acceptance of Office forms to be completed
2. **Apologies for Absence** To receive and consider acceptance
3. **Declarations of Interest** Update of Register of Interests, Declaration of Non-Disclosable and Disclosable Pecuniary Interests, Declaration of Gifts over £25, Consideration of requests for dispensation. (Copy of individual registers to be provided at the meeting).
4. **Minutes** – To consider, approve and sign the minutes of the meeting held on 2nd April 2025.
5. **Appointment of Delegates to Outside Bodies**
5.1 Village Hall Committee, 5.2 Sports Association, 5.3 John Smith Charity
6. **Public Participation** (Open session limited to 10 minutes, max 2 minutes per speaker – no decisions)
7. **Clerk's Report and Correspondence** - To receive update, review action log, and consider any required actions.
8. **Brief Reports (as available)** - Local Policing Team, Ward Councillor, Lengthsman, Village Hall, Sports Association, Footpath Officer, Bike Track, Allotments, Kingstone Food Share, Litter Picking.
9. **Annual Governance and Accountability Return (AGAR) 2024/25**
9.1 Internal Audit Report – Receive and agree any actions
9.2 Approve and sign Annual Governance Statement (Section 1)
9.3 Approve and adopt Accounting Statements (Section 2) and full 2024/25 Accounts
9.4 Note dates for Exercise of Public Rights
10. **Finance & Policy**
10.1 Approve schedule of payments for May
10.2 Note bank balances, receipts, and reconciliations
10.3 Update on closure of Santander accounts and transfer to Unity Trust Bank
10.4 To consider grant request of £500 from Food For Families
10.5 To consider grant request of £600 from Kingstone Village Hall Committee
10.6 To receive an update from the parish summit and consider Herefordshire Council's charter
11. **Planning and NDP**
11.1 Planning applications – (None received)
11.2 Neighbourhood Development Plan – Receive update and agree any actions
12. **Highways and Environment**
12.1 Highways and Public Rights of Way matters
12.2 Update on s.106 funds for path behind Whitehouse Drive
12.3 Equipment for older children – consideration
12.4 To consider further bulb planting
13. **Training** - To receive updates
14. **Items for Next Agenda**
15. **Date of Next Meeting** -Wednesday 4th June 2025

MEMBERS OF THE PUBLIC AND PRESS ARE MOST WELCOME TO ATTEND THE MEETING

Signed: *Lisa Lewis* (Parish Clerk) Date: Tuesday 29th April 2025